

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Bishopstone Village Hall, Bishopstone, Salisbury SP5 4AD
Date: 11 December 2013
Start Time: 7.00 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman
(Cllr Jeans left the meeting at 8.00pm)

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Katie Salter, Tenant Participation Officer
Simon Rowe, Weather and Emergency Officer

Town and Parish Councillors

Ansty Parish Council – M Brewer
Bishopstone Parish Council – M Ash, N Barter & J Thompson
Burcombe without Parish Council – C Churchill & N Lefroy
Dinton Parish Council – C Churchill
Donhead St. Andrew Parish Council – S Harry
Donhead St. Mary Parish Council - E Beer
Fovant Parish Council – C Churchill
Hindon Parish Council – D Robertson
Quidhampton Parish Council – C Churchill
Sedgehill and Semley Parish Council – G Purdue
South Newton Parish Council – G Green & M Pout

Tisbury Parish Council – S Harry
Tollard Royal Parish Council – C Peel & T Peel
Wilton Town Council – P Matthews & C Purves
Zeals Parish Council – D Corbin & J Wigg

Partners

Wiltshire Police - Inspector Andy Noble
Office of the Police and Crime Commissioner – Angus Macpherson
Wiltshire CCG – M Harris
Healthwatch Wiltshire – P Wintour
Tenants Panel – E Beer

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board, and introduced the Police and Crime Commissioner Angus Macpherson.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Peter Edge, Area Board member. • Jaki Farrell, Youth Services Coordinator • Robin Garran, Alvediston Parish Meeting • Mike Franklin, Wiltshire Fire & Rescue • Charles Smith, Dinton Parish Council
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>Subject to the following correction:</p> <p>Councillor Tony Deane noted that the end of 2015 was the expected completion date for the Tisbury Community Campus, and not the opening date, as recorded in the minutes.</p> <p><u>Decision</u> The minutes of the previous meeting held on Wednesday 16 October 2013, were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p>There were none.</p>
6	<p><u>Chairman's Announcements</u></p> <p><u>Area Board Priorities – Footpath Project</u> An audit of all footpaths within each parish would be carried out shortly, assisted by Nick Cowen (Senior Rights of Way Warden) and Alex Howsen (Assistant Rights of Way Warden). Two sessions would be held for parish and town councils to attend, these would be on 16 January at 4.00 – 5.00pm and at 6.30 –</p>

	<p>7.30pm in Dinton Village Hall.</p> <p><u>'My Wiltshire'</u> The Board received a demonstration of the 'My Wiltshire' app, available to download to mobile phones. This allows the user to anonymously report issues relating to potholes, bus shelters, grit bins, flooding and many others.</p> <p><u>Youth Project Funding</u> The deadline for submitting a bid to the 2013/14 Youth Project Funding Scheme is 8 January 2014. All of the applications which meet criteria set would then be considered at the next Area Board meeting on Wednesday 5 February 2014, starting at 6.30pm.</p> <p><u>Parish and Town Council Grants Options</u> The Board noted the information attached to the agenda.</p> <p><u>World War 1</u> Next year in 2014 there will be of a series of remembrance events to commemorate the start of WW1, 100 years ago. If any town or parish has plans to hold an event or project would they let us know.</p>
7	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations detailed in the agenda papers.</p>
8	<p><u>Community Solutions for Winter Weather & Area Board Project/Councillor Led Initiative</u></p> <p>The Board received a presentation from Simon Rowe, Weather and Emergency Officer.</p> <ul style="list-style-type: none"> • There is a Duty to ensure, so far as reasonably practicable, that safe passage along a highway is not endangered by snow or ice. • Code of Practice for Highway Maintenance Management from UK Roads Liaison Group recommends we produce and develop a plan and review it yearly for winter service. <p>Routes within Wiltshire</p> <ul style="list-style-type: none"> • 8 Strategic Routes (Minimum Network) • 24 Primary Routes (2hr Treatment Time) • 24 Secondary Routes (2hr Treatment Time) • 40 All Routes (2hr Treatment Time) • Community Routes • Footway Routes • We have cross border agreements where appropriate with our neighbouring Councils.

	<p>How the local community and the Council work together:</p> <ul style="list-style-type: none"> • Parishes have 1t bag of salt to store locally • Developing a Snow Warden Scheme • Parish Plans • Self help • Provision of spreaders • Training & Support to volunteers • Manage parish salt bins <p><u>Area Board/Councillor Led Initiative</u> The Board considered the Area Board Project/Councillor Led Initiative, put forward by Councillor George Jeans, to allocate funding to the Community Winter Weather Response Scheme as detailed in the report attached to the agenda.</p> <p><u>Decision</u> South West Wiltshire Area Board awarded £10,894 towards the Area Board Project/Councillor Led Initiative to purchase 5 tailgate spreaders and 10 push-along devices to enable a joint working response to dealing with ice/snow throughout South West Wiltshire.</p>
9	<p><u>Partner and Community Updates</u></p> <p><u>Police – Neighbourhood Policing Team – Inspector Noble</u> There had been 11 arrests over the last few weeks related to outside dwelling burglaries. Beat Officers would be providing advice to local people on preventative measures. This work would extend into the Christmas period.</p> <p>Inspector Alan Webb had secured an additional Police Sergeant and Police officer in Mere.</p> <p>Information concerning the decommissioning of Salisbury Police Station included:</p> <ul style="list-style-type: none"> • Prisoners would be transported to the custody suite in Melksham, until a new purpose built suite was built in Salisbury. • Some of the Police business would be moving to an estate already in use in Amesbury. This is where the police officers would start and end their shift from. • Other Police services would be co-located with Wiltshire Council in Bourne Hill Salisbury, until the completion of the Salisbury Campus. • In the long-term, the Neighbourhood Police Teams would occupy space in the Community Campuses. <p>The Board noted the written update for the Wilton Community area attached to the agenda and the Mere and Tisbury updates which had been circulated at the</p>

meeting.

Fire

The Board noted the written update attached to the agenda.

Youth Advisory Group (YAG)

The Board noted the minutes from the last meeting of the YAG held on 7 October 2013.

Youth Update

The Board noted the written update from the Youth Work Team, attached to the agenda.

Clinical Commissioning Group (CCG)

The Board noted the NHS 111 Service update attached to the agenda.

Wiltshire Council Items for Information

The Board noted the Drainage Bylaws update attached to the agenda.

Wilton Town Team

The Board noted the minutes from the last three meetings of the Wilton Town Team, attached to the agenda.

Police and Crime Commissioner – Angus Macpherson

The board noted the link to the PCC – ‘One Year On’ booklet:

<http://www.wiltshire-pcc.gov.uk/Your-PCC/One-year-on.aspx>

Angus Macpherson explained that the PCC would be running a consultation on the police and crime element of council tax for 2014/15; this would run from Monday 6 January to Monday 3 February 2014.

The Commissioner is considering an increase in the police and crime element of council tax of £3.15 a year for the average home (band D property). This is to help reduce the impact of significant central government grant reductions on policing and crime services in Wiltshire and Swindon.

An average increase of £3.15 per household would provide the Commissioner with an additional £740,000 of local income for 2014-15.

Tenant Participation Officer – Katie Salter

Wiltshire Council is the social landlord to around 5,400 tenants in the south of Wiltshire. The role of a Tenant Participation Officer was to empower and support tenants by assisting them to become more involved through inclusion.

Some of the assistance provided included:

- Delivering digital inclusion, providing access to computers, enabling tenants to claim their benefits under the Universal Credit Scheme.
- Financial inclusion, providing training courses on money matters.

	<p>The Chairman thanked all of the partners and speakers for their updates.</p>
10	<p><u>Clinical Commissioning Group (CCG)</u></p> <p>The Board received a presentation from Mark Harris, Group Director for the Sarum Locality.</p> <p>In April 2013, the CCG took over from the Primary Care Trust, carrying out the majority of the same services, except for public health and specialist commissioning.</p> <p>The Sarum team consist of:</p> <ul style="list-style-type: none"> • Dr Toby Davies (Tidworth) • Dr Celia Grummit (Cross Plains) • Dr Elizabeth Stanger (Three Swans) • Dr Chet Sheth (St Anns Surgery) • 3 Localities with all practices represented • Management team of 8 to support delivery <p>There are 7 GP's with voting rights who sit on the CCG Governing Body. The GP's are very engaged with the work of the CCG, one of the aims is to improve community services. Some structural changes are required to make sure people receive the correct level of care, so that not everyone falls into hospital, if that is not the best action required.</p> <p>Comments and Questions were then taken, these included:</p> <ul style="list-style-type: none"> • With the increase to the army population, the Government had announced that there would be £800 million available for Tidworth, what percentage of that would be for Health & Social Care? Answer: Our allocation figures are quite complex, we are expecting an increase, however the amount is not known at present.
11	<p><u>Healthwatch Wiltshire</u></p> <p>Healthwatch Wiltshire came into being on 1 April 2013 as the local voice for key issues affecting people who use health and social care services in the county.</p> <p>The Board received a presentation from Patrick Wintour, a Director at Healthwatch Wiltshire. He asked people for feedback on what the main health issues/concerns were in the area, some of these points included:</p>

	<ul style="list-style-type: none"> • Distance to travel to access hospital services. • Cost of CCG and other bodies; money being taken away from actual health provision? Is current system wasting GPs time, taking them away from treating patients. • Possible changes to Salisbury hospital maternity unit; is it going to become a midwife only service with emergencies/caesareans going to Southampton? • Impact of aging population into the future and who will care for them. • Making sure local rural area is fully represented in decision making. • Satnavs not working in rural areas, causing delay in emergency response.
12	<p><u>Area Board Project/Councillor Led Initiative - Cecil Beaton Exhibition</u></p> <p>The Board considered the Area Board Project/Councillor Led Initiative, put forward by Councillor Tony Deane, to allocate funding to the Cecil Beaton exhibition at the Salisbury Museum, as detailed in the papers attached to the agenda.</p> <p>Councillor Deane declared that he was a Trustee of the Salisbury Museum. A bid for fund to support the project would also be presented to the Salisbury Area Board for £5,000.</p> <p><u>Decision</u> South West Wiltshire Area Board awarded £5,000 towards the Area Board Project/Councillor Led Initiative to support Salisbury museum by assisting with the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area.</p>
13	<p><u>Area Board Project/Councillor Led Project - Chalke Valley Tourism Project</u></p> <p>The Board considered the Area Board Project/Councillor Led Initiative, put forward by Councillor Bridget Wayman, to mirror the Nadder Valley Tourism Project undertaken by the CC&WWDAONB (Deb Beeson) which had now been completed.</p> <p>The AONB had obtained funding to undertake the Nadder valley Project but had no further funding to do the same for the Chalke Valley. The Area Board expressed a desire to continue the project to include the Chalke Valley to meet the aspiration to promote tourism in the Area Board.</p> <p><u>Decision</u> South West Wiltshire Area Board awarded £5,000 towards the Area Board Project/Councillor Led Initiative to support the Chalke Valley Tourism project to develop walking, riding and cycling routes through increased</p>

	tourism to the area using local B&Bs, pubs and restaurants and shops within the Chalke Valley.												
14	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane, Chairman of the Community Operations Board (COB), informed the Board that following discussions with stakeholders, it was likely that planning would be applied for in spring 2014.</p>												
15	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from the last meeting of the CATG, held on 18 November 2013, and considered the recommendations for funding as detailed in the report, both attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the following funding from the CATG budget for 2013/14:</p> <table border="1"> <thead> <tr> <th>Scheme</th> <th>Estimated Total Cost</th> <th>Amount Allocated by CATG</th> <th>Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td>Market Place, Wilton – pedestrian crossings on North and South Street</td> <td>£10,000</td> <td>£10,000</td> <td>Wilton Town Council have agreed to make contribution towards scheme; amount to be confirmed</td> </tr> <tr> <td>Total</td> <td>£10,000</td> <td>£10,000</td> <td></td> </tr> </tbody> </table>	Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required	Market Place, Wilton – pedestrian crossings on North and South Street	£10,000	£10,000	Wilton Town Council have agreed to make contribution towards scheme; amount to be confirmed	Total	£10,000	£10,000	
Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required										
Market Place, Wilton – pedestrian crossings on North and South Street	£10,000	£10,000	Wilton Town Council have agreed to make contribution towards scheme; amount to be confirmed										
Total	£10,000	£10,000											
16	<p><u>Area Board Funding</u></p> <p><u>Finger Post Funding</u></p> <p>The Board considered 3 bids to the Fingerpost Funding Scheme for 2013/14, as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the following Fingerpost replacement/renewal funding:</p> <table border="1"> <thead> <tr> <th>Parish Council</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>East Knoyle</td> <td>£550</td> </tr> <tr> <td>Zeals</td> <td>£550</td> </tr> <tr> <td>Sedgehill and Semley</td> <td>£550</td> </tr> <tr> <td>TOTAL</td> <td>£1,650</td> </tr> </tbody> </table>	Parish Council	Amount	East Knoyle	£550	Zeals	£550	Sedgehill and Semley	£550	TOTAL	£1,650		
Parish Council	Amount												
East Knoyle	£550												
Zeals	£550												
Sedgehill and Semley	£550												
TOTAL	£1,650												

	<p><u>Community Area Grants</u></p> <p>The South West Wiltshire Area Board considered 3 applications for funding from the Community Area Grants Scheme for 2013/14. Applicants present were invited to speak in support of their projects. Following discussion the Board voted on each application in turn.</p> <p><u>Decision</u> Swallowcliffe Village Hall was awarded £1,433 towards a new hearing (sound) system.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> Tollard Royal Parish Council was awarded £2,462 towards the restoration and refurbishment of the village pond.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> Zeals Parish Council was awarded £120 towards the purchase of a salt spreader.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p>
17	<p><u>Community Issues System</u></p> <p><u>Decision</u> The Board noted the current table of issues on the system as detailed in the report attached to the agenda and agreed to close the issues as marked in the report.</p> <p>Phil Matthews, Wilton Town Council Chairman noted his concern regarding the schedule for repairing the potholes in West Street, Wilton. The work had been previously planned to take place on 6 December, however it was then rescheduled for 13 December. No information notices had been circulated to shop holders, so he felt that it was unlikely to take place.</p>
18	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 5 February 2014, Youth Funding applications starting at 6.30pm and main agenda starting at 7.30pm. The meeting will be held at Nadder Hall, Tisbury.</p>